

BOX DC 878, DANSOMAN – ACCRA, GHANA  
TEL: +233(0)277293124/0507260414  
M: [info@accrabookfest.com](mailto:info@accrabookfest.com)  
W: [www.accrabookfest.com](http://www.accrabookfest.com)

## Exhibitor Application

I understand that receipt of my exhibitor application will not be confirmed until the Accra International Book Festival receives my payment and that acknowledgment of receipt does not guarantee that the application will be approved. I also understand that refunds cannot be made for cancellations made after August 31, 2019.

We must receive application forms and payment by August 31, 2019. However, exhibitor space is limited, and we reserve booths and tables on a first-come, first-served basis, and space may run out before August 25. Send your application form and check payable to the Accra International Book Festival.

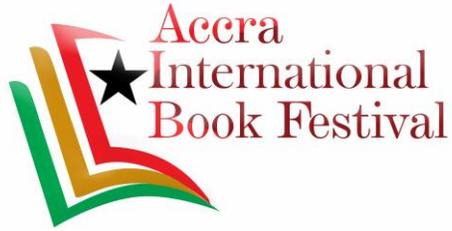
Payment may also be made by Mobile Money or AirtelTigo Cash. Exhibitors may share booth space; please include full information about all exhibitors sharing the space. Booth Options: The Festival offers two booth options: Tented Booths and Open-Air Tables.

**Booth Options:** *The Festival offers two booth options: Tented Booths and Open-Air Booths.* Both options include one 6-foot table (you may request a second table, but there isn't room for one in most booths), two chairs, a white table cover, and a small printed sign. Sorry, but we cannot provide electricity for credit card machines.

Tented Booths are 10x10-foot spaces inside tents, with canvas roofs and either canvas walls or pipe-and-drape dividers between booth spaces.

Open-Air Tables are tables set up under trees or in other shaded/partially shaded areas.

**Exhibitor hours** are 9 a.m.-4 p.m. Setup begins at 7:30 a.m. and must be finished by 9 a.m. We expect everyone to stay for the entire day, and breakdown will begin at 4 p.m. and must be finished by 6. We'll send directions and setup information after we receive your paid application form. Please remember that vendors may sell books in print only by authors who are not on the Festival program.



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**Booth Request - Please check *one* of the following four options (nonprofit options are for registered nonprofit organizations)**

- \_\_\_ Nonprofit Org. Open-Air Table GHS190     \_\_\_ Nonprofit Org. Tented Booth GHS250  
 \_\_\_ Commercial Org. Open-Air Table GHS300     \_\_\_ Commercial Org. Tented Booth GHS400

Organization/Business Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

Website: \_\_\_\_\_

Please provide a brief description of your exhibit's focus or items you will sell:

How will you help promote and publicize the Festival?

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date